**Educational Associations**

Operational: to document the role of the University of Toronto as a member of various educational associations, and to document the work of the associations.

Correspondence, newsletters, agenda, and copies of minutes from educational associations of which University of Toronto is a member; for example: the Association of American Universities; the Association of Commonwealth Universities; etc.

**Date Range:** 1964–1991

**Size:** 8.5x11

**Volume:** 12 cu. ft.

**Filing:** Alphabetical by name of association

**Restrictions:** Access restricted for 20 years from latest date of file activity.

**Retention:**
- In office: Current + 2 years
- In storage: 3 years
- Total: Current + 5 years

**Contents:**
- Originals in office
- Copies in filing list
- Continuous

**Storage:** Permanent retention in University Archives.

**Class:**

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**Figure 3**
Records Schedule

April, 1993